

**ITEC: Empowering Women Through Entrepreneurship Development - 2024**

If you wish to apply for the training programme - **“ITEC: Empowering Women Through Entrepreneurship Development – 01<sup>st</sup> -14<sup>th</sup> August 2024 India”**, the duly filled application, format of the Department of External Resources, a copy of passport, recommendation of the Head of Division and the mark sheet should be sent to the Subject Officer in Administration Branch before 2 pm on 12.07.2024.

**Internal Memo**  
**Administration Division**

To : All Heads of the Divisions

From : Additional Secretary/Administration

Subjects : **ITEC: Empowering Women Trough Entrepreneurship Development- 01<sup>st</sup> -14<sup>th</sup> August 2024-India**

Priority : Most Urgent

Date : 11/07/2024

File Ref : MWCA/02/05/21/30/10/12 - II

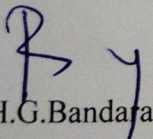
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This has reference to the letter dated on **05<sup>th</sup> July 2024** received from **Director General , Department of External Resources** requesting nominations from the eligible Government Officials for the above mentioned Programme. (Copy is attached)

02. It would be appreciated to receive nominations along with requested details and documents from your end to the **Administration Division before 1400hrs of 12th July 2024.**

03. Please note that the **applications receiving after the deadline will not be processed.**

04. Futhermore I would like to pay your attention to the Internal Memo dated 20.06.2024 regarding circulating training programmes to the Field Officers.



M.H.G. Bandara  
Addl. Secretary (Administration)  
For Secretary