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எனது இல. } 2/12
My No }

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இல. }

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திகதி. } 30.12.2023
Date }

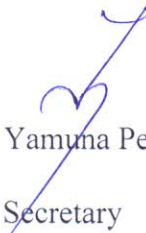
කාන්තා, ළමා කටයුතු හා සමාජ සවිබලගැන්වීම් අමාත්‍යාංශය
மகளிர், சிறுவர் அலுவல்கள் மற்றும் சமூகவலுப்படுத்துகை அமைச்சு
Ministry of Women, Child Affairs and Social Empowerment

All District / Divisional Secretaries,

Annual Transfers of Officers in the Post of Counselling Assistant – 2024

As per the Scheme of Annual Internal Transfers of the Counselling Assistants which has been forwarded for the approval of Public Service Commission by my letter No. MWCA/2/5/16/20//9/2/12 dated 21.07.2023, I herewith forward the decisions of the Internal Transfer Board which are to be implemented with effect from 01.02.2024 for the Counselling Assistants working in District and Divisional Secretariats on attachment by the Ministry of Women, Child Affairs and Social Empowerment.

02. Officers who are not satisfied with the decisions of the Internal Transfer Board may submit their appeals.
03. According to Paragraph 02 above, I kindly request you to forward the appeals prepared in accordance with the Specimen (Annexure I) with your recommendation by registered post to reach the Ministry on or before 30.12.2023.
04. Appeals receiving after the closing date will not be considered.


Yamuna Perera
Secretary

ලේකම් / செயலாளர் / Secretary:-
கார්යාලம் / அலுவலகம் / office
ඇකස්/பெக்ஸ் / Fax
ඊමේල්/மின் தபால் / Email:
වෙබ් අඩවිය/இணையத்தளம் / Website:

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011-2187249
secretary@childwomenmin.gov.lk
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05 වන මහල, II අදියර , සෙත්සිරිපාය, බත්තරමුල්ල.
05 ஆம்மாடி, கட்டம் II, செத்திரிபாய, பத்தரமுல்லை.
05th Floor, Stage II, Sethsiripaya, Battaramulla

සමාජ සවිබලගැන්වීම්
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011- 2187007
wcasesecretary@sltnet.lk
www.stateminsamurdhi.gov.lk
01 වන මහල, II අදියර , සෙත්සිරිපාය, බත්තරමුල්ල
01 ஆம்மாடி, கட்டம் II, செத்திரிபாய, பத்தரமுல்லை.
01st Floor, Stage II, Sethsiripaya, Battaramulla.

Annual Transfers of Counseling Assistants - 2024

Application of Appeal

Divisional Secretariat: -

To be filled by the Officer.

01. I. Name in Full (Write in block letters) :-

.....

II. Address of Residence: -

.....

02. Date of Recruitment: -

Previous Service Stations	Date of Transfer	Duration (From/ to)
I
II.....

03. Divisional Secretariat to which 2024 annual transfer has been granted: -

04. Reasons for forwarding an Appeal:-

I.....

II.....

III.....

(Please attach certified copies of written proofs to prove above reasons)

05. Divisional Secretariat to which a transfer is required as per the Appeal: -

Date :-

Signature of the Officer

06. Recommendation of the District/ Divisional Secretary :-

I. The above particulars are accurate as per the Information maintained by the District/ Divisional Secretariat.

Specific remarks (if any, please mention below)

.....

II. The above Letter of Appeal is/is not recommended.

Date :-.....

.....

Signature of District/ Divisional Secretary

(Incomplete applications will not be considered by the Board of Appeal)